



Chevening Parish Council

CHEVENING PARISH COUNCIL

Penny Cole - Clerk

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Members of the Council are summoned, and members of the Public are invited to attend an Ordinary Meeting of the Parish Council on

Monday, 5th January 2026 at 7.30pm

at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

AGENDA

1. **Apologies and Absences** – to receive and accept apologies for absence.
2. **Declarations of interest or lobbying** - members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously.
3. **Minutes of Previous Meeting** - to formally sign the minutes of the meeting on 3rd November previously agreed by all Councillors.
4. **Updates from KCC** - Cllr Williams to provide any updates and take questions from Councillors and the Public.
5. **Updates from SDC** - SDC Councillors to provide any updates and take questions from Councillors and the Public.
6. **Questions from the Public** – to receive questions from the public in attendance.
7. **Open Space Inspection** – to update Councillors on any issues arising since the last meeting.
 - a) **River Darent** – to consider an update.
 - b) **Sailing Club Road** – to consider any further action following the installation of the parking bays
 - c) **Chipstead FC** – to consider an update from Chipstead FC and to finalise the fees for the current financial year (*no invoices have been sent to the club so far this year*).
 - d) **Recreation Ground** – to consider any further quotations received for vertidrainng.

8. Correspondence Received and General Issues

a) Chevening Park Enhancement Scheme – to consider a response from SDC following the clerk's report to Planning Enforcement.

9. Budget 26/27- to consider the draft budget and tax base for the year 2026/27 and to agree the precept.

10. Bus Shelter – to consider an email from KCC regarding our request for a grant and the next steps.

11. Noticeboards – to consider any update.

12. Defibrilators- to consider an email from our contact at Sevenoaks Community First Responders regarding the telephone boxes.

13. General Information and proposals for Future Agenda Items

14. Finance

a) Bank Accounts – to consider any changes to the Council's bank accounts and whether to move all direct debits and
from Santander to Unity Bank.

b) Grant Application – to consider an application for funding to help with transport for Age UK, Maidstone, Sevenoaks and Tonbridge.

c) Income received and cheques payable – to approve the payments for January and to review the payments and receipts for November and December.

15. Planning Applications

a) Applications for consideration by the Council.

b) To note any applications decided between meetings.

b) Applications granted or refused – for review.

16. Progress Tracker – to note the progress tracker of Council decisions.